

MEMBER DEVELOPMENT WORKING GROUP

REPORT OF: SOLICITOR TO THE COUNCIL
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Wards Affected: All
Key Decision: No
Report to: Council
26 June 2019

Purpose of Report

1. To ask the Council to agree to the establishment of a Member Development Working Group to serve in each municipal year of the current council (2019 – 2023).

Summary

2. The Council commits itself to Member training and development through:
 - the identification of Members' individual training needs;
 - the delivery of a Member Development and Training Programme that ensures that Members can fulfil their responsibilities. The programme will be informed by the aims and objectives of the Council, and will be updated annually;
 - Personal Development Plans being devised by each Member to meet their identified training and development needs and for Members to take personal responsibility to fulfil these;
 - making adequate resources available (both internal and external) to meet Members' training and development requirements within a structured programme;
 - ensuring that all Members have the opportunity to benefit from the learning and development opportunities in accordance with the Council's Equality and Diversity Scheme; and
3. Political balance will apply to the Member Development Working Group. The members of the Working Group will act as Member Development Champions.
4. The Council will nominate an officer to be the single point of contact for training and development, who will work closely with the Member Development Working Group and the Management Team therefore ensuring all parts of the organisation have a stake in the Programme.
5. The Member Development Working Group will have responsibility for developing and approving the training and development programme, for planning future learning and development requirements, and for induction of new Members.
6. Meetings will occur at least quarterly and staff from the Member Services team will support the Working Group to ensure that they are fully resourced for the task.
7. **Recommendations**
 - 4.1 That Council approve the establishment of the Member Development Working Group
 - 4.2 That Council approve the Member Development Strategy attached as appendix A

Background Papers

Appendix A – Member Development Strategy